

STATEMENT OF GENERAL HEALTH AND SAFETY POLICY

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This is the statement of general policy and arrangements for:		ANIMAL THERAPY SOLUTIONS LIMITED
Helen Tompkins	Has responsibility for health and safety of students during training days delivered at Newhall Equestrian, Budlake, Exeter EX5 3LW	
Kayte Oram-Evennett	Has overall and final responsibility for Health and Safety of the premises at Newhall Equestrian, Budlake, Exeter EX5 3LW on a daily basis	
Helen Tompkins and Kayte Oram Evennett	have day-to-day responsibility for ensuring this policy is put into practice during training sessions	
Statement of general policy	Responsibility of: Name/Title	Action/Arrangements
Prevent accidents and cases of work-related ill health by managing the health and safety risks in the workplace/premises	Helen Tompkins Kayte Oram-Evennett	Complete and maintain relevant risk assessments, review these when circumstances change. Consult with owner of premises as to yard H&S Policy and risk assessments.
Provide clear instructions and information, and adequate training, to ensure assistants/instructors are competent to do their work and students are safe to study	Helen Tompkins	Provide staff, related professionals, visiting lecturers and students with appropriate inductions. Require use of suitable protective equipment (hat, gloves). Discuss specifically risks, awareness and safety with regard to working from a height, and working with horses. Assess horses and remove any unsuitable.

H&S POLICY STT 19.4.2015

Animal Therapy Solutions Ltd. Registered No: 9383139 Director: Helen Tompkins
Registered Address: Lime Court, Pathfields Ind Est, South Molton, Devon EX36 3LH

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Engage and consult with employees and students on day-to-day health and safety conditions	Helen Tompkins	Consult with staff and students regarding health and safety matters as they arise on a day to day basis with regard to yard operations
Implement emergency procedures – evacuation in case of fire or other significant incident	Kayte Oram-Evennett Helen Tompkins	Maintain awareness of premises' Fire procedure and Evacuation Plan.
Maintain safe and healthy working conditions, provide and maintain plant, equipment and machinery, and ensure safe storage/use of substances	Helen Tompkins Kayte Oram-Evennett	Toilets, washing facilities and drinking water provided. Yard will advise any infectious/barrier nursed cases.

Signed: * (Employer)	HELEN TOMPKINS	Date:	21.8.2015
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NOTIFICATIONS:

Health and safety law poster is displayed at (location)	Office
First-aid box is located:	Office. Helen Tompkins' car.
Accident book is located:	Office
Person responsible for reporting under RIDDOR	Accidents and ill health at work reported under RIDDOR (Reporting of Injuries, Diseases and Dangerous Occurrences Regulations) http://www.hse.gov.uk/riddor by Kayte Oram- Evennett
Fire bell is located:	Outside office at top of steps